

Charity Commission
1064525

THE POTTER'S HOUSE FELLOWSHIP

NEWCASTLE UPON TYNE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2002



Table of Contents

	<u>Page(s)</u>
RECEIPTS & PAYMENTS ACCOUNT	1
BALANCE SHEET	2
BANK RECONCILIATION	3
FIXED ASSET SCHEDULE	4
GENERAL RESERVE SCHEDULE	5
INDEPENDENT EXAMINER'S REPORT	6

The Potter's House Fellowship, Newcastle Upon Tyne

Charity Registration Number: 1064525

Receipts And Payments Account

Year Ending 31 December, 2002

	Unrestricted Funds	Restricted Funds	Year 2002 Total	Year 2001 Total
			£	£
RECEIPTS				
Church Offerings	20,452.21		20,452.21	14,220.40
Revival Offerings	627.82		627.82	281.26
Love offerings		878.58	878.58	1,755.00
Overseas Missions	510.14		510.14	90.00
Interest	1.34		1.34	2.03
Other	190.00		190.00	0.00
Total Receipts:	21,781.51	878.58	22,660.09	16,348.69

PAYMENTS

Fellowship Tithe	1,125.00		1,125.00	1,675.00
Rent	3,662.84		3,662.84	2,798.59
Hall Hire	300.00		300.00	75.00
Equipment & Furnishings	324.46		324.46	73.28
Telephone	892.90		892.90	503.86
Utilities	0.00		0.00	110.87
Advertising & Postage	1,973.77		1,973.77	290.00
Travel	1,676.48		1,676.48	1,741.04
Airfares	786.88		786.88	0.00
Insurance	210.10		210.10	299.93
Motor Vehicle Expenses	1,382.89		1,382.89	113.31
Vehicle Hire	390.00		390.00	0.00
Equipment Hire	220.73		220.73	216.37
Stationery	30.78		30.78	115.92
Books & Videos	275.33		275.33	98.49
Administration	0.00		0.00	200.00
Conferences & Seminars	1,250.00		1,250.00	1,870.00
Missions	0.00		0.00	270.00
Offerings	395.00		395.00	0.00
Visiting Speakers Offerings		2,930.00	2,930.00	1,755.00
Revival Expenses	2,157.33		2,157.33	952.82
Accommodation	1,024.34		1,024.34	816.25
Bank Charges	149.85		149.85	138.55
Parsonage Rent	518.03		518.03	300.00
Benevolence	30.00		30.00	0.00
Outreach	592.32		592.32	523.39
Hospitality	50.00		50.00	14.49
Legal & Professional	455.68		455.68	100.00
Miscellaneous Expenses	438.50		438.50	88.23
Total Payments:	20,313.21	2,930.00	23,243.21	15,140.39

Depreciation for current year: 739.41 675.66

Increase / Decrease: 1,468.30 -2,051.42 -1,322.53 532.64

The Potter's House Christian Centre of Newcastle

Charity Registration Number: 1064525

BALANCE SHEET

Year Ending 31 December, 2002

	31 December, 2002 £	31 December, 2001 £
Fixed Assets		
General Equipment	1,104.20	1,524.86
Current Assets		
Bank & Cash Balances	725.64	1,627.51
Total Assets Less Liabilities:	1,829.84	3,152.37

Financed By:

General Reserve	1,829.84	3,152.37
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The Potter's House Christian Centre of Newcastle

Charity Registration Number: 1064525

Bank Reconciliation

As At 31 December 2002

Account Number 1: 20970840

Bank Balance as at 31 December 2002	£	£	861.58
Unrepresented Cheques	<u>Chq</u>	<u>Amount</u>	
	100287	200.00	
			200.00
Cashbook Balance as at 31 December 2002			661.58
Petty Cash Balance:			64.06
Total Bank & Cash Balances:			725.64

The Potter's House Christian Centre of Newcastle

Charity Registration Number: 1064525

Fixed Asset Schedule as at 31.12.02

		£ Value	Dep'n	NBV
Brought Forward:		3,378.32	1,853.46	1,524.86
Dep'n Charge '02			675.66	
Additions:	Overhead Projector	150.00	30.00	
	Equipment	168.75	33.75	
CHARGE FOR YEAR:			739.41	
<u>Carried Forward 31.12.02</u>		<u>3,697.07</u>	<u>2,592.87</u>	<u>1,104.20</u>

The Potter's House Christian Centre of Newcastle

Charity Registration Number: 1064525

General Reserve

Year Ending 31 December, 2002

Accumulated Reserve as at 1 January, 2002	£ 3,152.37
Increase / Decrease For The Year	-1,322.53
<u>Balance As At 31 December, 2002</u>	<u>1,829.84</u>

Independent Examiner's Report on the Accounts

Receipts and Payments Accounts

Report to the trustees/members of

Charity Name **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP
NEWCASTLE UPON TYNE**

On accounts for the year ended

31 12 02

Set out on pages

1-85 (remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed overleaf *):

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed



Date

2 1 / 04

Name

JOHN GALT

Relevant professional qualification or body (if any)

MAAT

Address

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ATTLEBOROUGH
NORFOLK
NR17 2HX**